



**ABHINAV EDUCATION SOCIETY'S
INSTITUTE OF MANAGEMENT & RESEARCH**

(Approved by AICTE New Delhi, Affiliated to Savitribai Phule Pune University)

S.No. 23/3/2/2, A/P Narhe, Tal. -Haveli, Pune -411041

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Sri. Rajeev Jagtap
(B.SC, MMS)
FOUNDER PRESIDENT

Mrs. Sunita R. Jagtap
(B.COM, L.L.B.)
FOUNDER SECRETARY

Dr Abhijeet Kaiwade
(Ph.D., M.C.A., M.B.A.)
DIRECTOR

**6.5.2.1 Regular meeting of Internal Quality Assurance
Cell (IQAC)**

1.Meeting – 22/05/2023

2.Meeting – 09/09/2023


DIRECTOR
INSTITUTE OF MANAGEMENT & RESEARCH
NARHE, PUNE-411041.

PROCEEDING BOOK

Name of the Institution

संस्थेचे नाव

१) सभेचा प्रकार IQAC

Kind of Meeting

२) सभेचा क्रमांक Committee

Sr. No. of Meeting

1

३) सभेची तारीख

Date of Meeting

22/05/2023

४) सभेची वेळ

Time of Meeting

2:00 pm

५) सभेचे स्थळ

Place of Meeting

AESIMR

Conference hall

Narhe Pune

Name & designations of officials &

६) सभेत कोणी सन्माननीय गृहस्थ अगर अधिकारी हजर असल्यास त्यांची (हुजराह) नावे

respectable persons present

सभेचे अध्यक्ष - Chairman of Meeting

विषय क्र.

Subject No.

तराव क्र.

Resolution No.

सभेपुढे विचाराकरिता आलेले विषय आणि ठराव
Resolutions and subjects placed before meeting for discussion.

Discussion:- Impliment policies as per NAAC

Decision:- Impliment all NAAC policies

Discussion:- To work on staff recruitment as per requirement of faculties

Decision:- Give the advertisement of staff recruitment in newspaper.

Discussion:- Continuation of approval of the faculties those who have adhoc approval.

Decision:- Send files to SPPU for approval

Discussion:- Register for SPPU certificate courses.

Decision:- Do the needful procedure to avail certificate courses.



Name of the Institution संस्थेचे नाव		PROCEEDING BOOK	
१) सभेचा प्रकार Kind of Meeting	३) सभेची तारीख Date of Meeting	५) सभेचे स्थळ Place of Meeting	२) सभेचा क्रमांक Sr. No. of Meeting
६) सभेस कोणी सन्माननीय गृहस्थ अगर अधिकारी हजर आसल्यास त्यांची (हुजरात) नावे respectable persons present		Name & designations of officials &	
सभेचे अध्यक्ष - Chairman of Meeting			

विषय क्र.
Subject
No.

ठराव क्र.
Resolution
No.

सभेपुढे विचाराकरिता आलेले विषय आणि ठराव
Resolutions and subjects placed before meeting for discussion

Action taken

1. As per discussion all the NAAC policies are applied at Institute and fill as early as possible.
2. Advertisement is given to publish to newspaper for faculty recruitment.
3. Documents are sent to SPPU of following faculty members for continuation of adoc approval.
 - i. Dr. Nita Bendre
 - ii. Mrs. Nikita Kurde
 - iii. Mr. Dilip Jadhav
4. As per discussion, Intitute is register the following courses
 - i.
 - ii.
 - iii.
 - iv.
 - v.



प्रोसिडिंग बुक

सभेच्या कामकाजाच्या
वृत्तांताचे पुरावक

गुण्य - सभेस हजर असलेल्या सभासदांची
नावे मंडळप्रमाण व जिल्ह्याप्रमाण स्वतंत्र
कागदावर लिहून ती या कामकाजास जोडलील

पान नं. Page No.
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सभेस हजर असणाऱ्या सभासदांची नावे Name of members who were present at the meeting

विषय क्र. Subject No.	ठराव क्र. Resolution No.	सभेपुढे विचाराकरिता आलेले विषय आणि ठराव Resolutions and subjects placed before meeting for discussion.	शरा व तारखेसह ठरावाची अंमलबजावणी Remarks & / or action taken on the resolution & date
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5. Mr. Rahul Patil has been appointed as the representative for SDO and Mr. Dilip Jadhav as representative for NSS institute under SPPU.

6. Institute is registered for NPTL local chapter under the name of representative Mr. Suraj Hingane.

Present Members:-

1. Mrs Sunita R. Jagtap
2. Mr. Dhruv Jagtap
3. ~~Mr.~~ 5 Dr. Shama Mulla
4. Mr. Suraj Hingane
5. Mrs. Anita Nalawade
6. 8 Mr. Santosh Salunke
7. Prof. Sanjay Khandekar
- 8.

S. Hingane

Mr. Jagtap

Mr. Mulla

Mr. Salunke



PROCEEDING BOOK

Name of the Institution

संस्थेचे नाव

१) सभेचा प्रकार

Kind of Meeting

२) सभेचा क्रमांक

Sr. No. of Meeting

IQAC
Committee

2

३) सभेची तारीख

Date of Meeting

४) सभेची वेळ

Time of Meeting

09/09/2023

2:00 pm

५) सभेचे स्थळ AESIMR Conference

Place of Meeting
Nashik Pune.

६) सभेस कोणी सन्माननीय गृहस्थ अगर अधिकारी हजर असल्यास त्यांची (द्वारासह) नावे

respectable persons present

सभेचे अध्यक्ष - Chairman of Meeting

Name & designations of officials &

विषय क्र.

Subject
No.

ठराव क्र.

Resolution
No.

सभेपुढे विचाराकरिता आलेले विषय आणि ठराव

Resolutions and subjects placed before meeting for discussion.

1. Agenda : Enhance Internate connectivity

Discussion : Explore the necessary steps to improve internet speed.

Decision : The committee recommends upgrading the internet connection.
2. Agenda : Campus Beautification Initiatives

Discussion : Develop a plan to enhance the aesthetics of the campus.

Decision : The committee instructs the implementation of the beautification plan.
3. Agenda : Ensuring Uninterrupted Power Supply with UPS

Discussion : Solicit quotations for the procurement of UPS system.

Decision : The committee recommends the purchase of UPS system as required.



प्रोसिडिंग बुक

सभेच्या कामकाजाच्या
वृत्तांताचे पुरतक

सूचना :- सभेस हजर असलेल्या सभासदांची
नावे वारजेप्रमाणे व जरूरीप्रमाणे स्वतंत्र
कागदावर लिहून ती या कामकाजास जोडलीत.

पान नं. Page No.
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सभेस हजर असणाऱ्या सभासदांची नावे Name of members who were present at the meeting

Mr. Rajeev Jagtap -
Dr. Abhijeet Kaiwade -
Mr. Suray Hingane -
Mr. Shubham Tambhule -
Mr. Dilip Jadhav -
Mr. Santosh Sulkhe -

Mrs. Sunita Jagtap -
Dr. Neeta Bendre -

विषय क्र. Subject No.	ठराव क्र. Resolution No.	सभेपुढे विचाराकरिता आलेले विषय आणि ठराव Resolutions and subjects placed before meeting for discussion.	शेरा व तारखेसह ठरावाची अंमलबजावणी Remarks & / or action taken on the resolution & date
		4. Agenda: Procurement of Audio system for Seminar and conference halls. Discussion: Gather quotation for the required audio system. Decision: The committee is interested to proceed with the purchase.	
		5. Agenda: Construction of internal roads in Narhe campus. Discussion: Obtain quotation for the road construction project. Decision: The committee is directed to initiate the necessary actions.	
		6. Agenda: Staff Recruitment and Approval Discussion: Advertise Walk-In Interviews for staff recruitment. Decision: The committee recommends completing the recruitment procedure.	



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Sr. No. of Meeting

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Date of Meeting

४) सभेची वेळ

Time of Meeting

५) सभेचे स्थळ

Place of Meeting

Name & designations of officials &

६) सभेत कोणी सन्माननीय गृहस्थ अगर अधिकारी हजर असल्यास त्यांची (हुयासह) नावे

respectable persons present

सभेचे अध्यक्ष - Chairman of Meeting

विषय क्र.

Subject
No.

ठराव क्र.

Resolution
No.

सभेपुढे विचाराकरिता आलेले विषय आणि ठराव

Resolutions and subjects placed before meeting for discussion.

Action Taken

Here are the action points taken for each of the previously discussed agendas:

1. Enhanced Internet connectivity:

- Internet speed upgrade procedures were carried out successfully.
- The internet connection has been upgraded as recommended by the committee

2. Campus Beautification Initiatives:

- Planning for campus beautification was completed
- The campus beautification plan has been implemented in accordance to the committee's instruction.

3. Uninterrupted power supply with UPS:

- Quotations for UPS procurement were collected
- UPS system were purchased as per the committee's recommendation to ensure uninterrupted power supply.



सभेस हजर असणाऱ्या सभासदांची नावे Name of members who were present at the meeting

1. Mr. Rajeev Jagtap - [Signature] Dr. Abhijeet Kulkarni - [Signature]
2. Mrs. Sunita Jagtap - [Signature] Dr. Neeta Bendre - [Signature]
3. Mr. Suraj Hingane - [Signature]
4. Mr. Shubham Jambhale
5. Mr. Dilip Jadhav -
6. Mr. Santosh Sulkar -

विषय क्र. Subject No.	ठराव क्र. Resolution No.	सभेपुढे विचाराकरिता आलेले विषय आणि ठराव Resolutions and subjects placed before meeting for discussion.	शेरा व तारखेसह ठरावाची अमलबजावणी Remarks & / or action taken on the resolution & date
		4. <u>Procurement of Audio system for seminar & Conference Halls:</u> - Quotations for the audio system were obtained. - The audio system was successfully procured for the seminar and conference hall as instructed by the committee.	
		5. <u>Construction of Internal Roads in Narhe Campus:</u> - Quotations for the construction of internal roads were collected. - The construction of internal road within Narhe campus was initiated as directed by the committee.	
		6. <u>Staff Recruitment and Approval:</u> - Walk-In interviews were advertised for staff recruitment in Newspaper dated - Total 16 no of candidate applied - The staff recruitment procedure was completed on dated 23/09/2023 in accordance with the committee's recommendations.	

